



PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY
WEDNESDAY 5th FEBRUARY 2025

MEETING MINUTES

PRESENT	Graham Winter Mike Ansell Paul D'Vorak Paul MacGillivray Todd Brown Tresslyn Smith	Keith Wilks (CEO) Alana Monaghan (Corporate Affairs Mgr.) Leanne DeJong (Port Logistics Mgr.) Carol McKenzie (Committee Secretary)
APOLOGIES	Julie Knipping Lee Smith (RM) Robyn Fenech (Director)	Dennielle Massang (Comms)

The Chair opened the meeting at 5:06pm, welcomed everyone to the meeting and Acknowledged the Traditional Owners of the land.

1. Declarations of Interest

No declarations.

2. Minutes of the Previous meeting

The Minutes of the previous Committee meeting held on 6th November 2024 were noted as approved via circular resolution on 19th November 2024. The circular resolution was affirmed by the Committee.

3. Action Items from Previous Minutes

Item 10.1 – The Charter was sent to the Committee 16th January 2025. Feedback from all three Committees will be collated, submitted to our CEO, then back to the Chairs for discussion. A draft will then be sent to all the Committees for any last comments before CEO approval.

Item 10.3 – Advertising for new members – will continue after the Elections.

4. Corporate Update

The CEO gave the following update:

Last year we lost one of our major customers in Esperance which in turn has affected the whole business. The customer contributed 36% of the overall income for Southern Ports. As

a result of this loss, we had an oversupply of labour. Through working consultation with staff, we are close to stabilising the number.

A new technology package has been rolled out in the business which will aid in improving efficiencies.

Southern Ports came second in the Safety Category and the Seafarer Welfare Category in the Australian Shipping and Maritime Industry Awards. We were also a finalist in the AIM WA Business Awards.

The Board focus this year is on value investment in change and stabilisation with trade.

Southern Ports has achieved ISO 55000 Accreditation for our Asset Management System, becoming one of five ports globally to achieve this award. This accreditation is around understanding our assets, the normal growth cycle and keeping maintenance on track for all Southern Ports owned assets.

Keith Wilks has joined the Board of Ports Australia.

Keith advised the Committee that the organisation is Caretaker Mode due to the upcoming elections.

5. New Staff and Safety and Security

The Port Logistics Manager gave the following update: -

A 4WD drive vehicle was found submerged in the delta area of the Leschenault Estuary. The Police and the Department of Transport are managing the situation. Southern Ports have offered their assistance to remove the vehicle if required.

In mid-November to December a group of homeless people were found to be living in the Turkey Point area. The group was issued with a "Move on" notice and they have left the area.

We continue to have issues with our fences being cut with the latest being a 4WD coming off the beach and driving through the fence. Once the Turkey Point Road is open, it should help keep people out of the port area.

The Turkey Point Road and Bridge project is expected to be complete by mid-year. Works on constructing the bridge have commenced.

The lease for the Methanol tanks at the Outer Harbour is in consultation and has not been signed yet. Berths 1 and 2 will continue to operate under Southern Ports.

The Fairy Tern breeding season is now over. The area of the beach where they were nesting was restricted from the public. Lessons learnt from issues encountered during last year's breeding season at the Outer Harbour will be updated in the AVIFAUNA management plan.

Discussion was had around the need to build a new berth in the Inner Harbour.

6. Environment

The Port Logistics Manager gave the following update: -

Dust monitoring network – data logging software is being upgraded to enhance reliability.

The trial loading of washed silica sand was completed successfully at Berth 5 in early January.

Maintenance dredging and sea dumping volumes for calendar year 2024 reported to the Department of Climate Change, Energy, the Environment and Water in compliance with Appendix 2 of the Sea Dumping Permit SD2021-4012 International Reporting Requirements for the year 2024 as per Condition 22 of the Permit.

Wrack Removal Instrument of Exemption – The Instrument of Exemption was approved via a Letter of Conveyance received on 2nd December 2024. Copies of the Instrument have been sent to the company contracted to undertake the trawling for wrack (seaweed) in the shipping channel prior to maintenance and dredging.

European Wasp trap deployed – DPIRD Invasive Species and Environmental Biosecurity Officers have advised that they intend to deploy traps around the port (as was done last summer) in the near future.

Bulk waste disposal – bulk waste samples from Berth 8 were sent for analysis on 23rd December 2024. This analysis is required to ensure that bulk waste taken to Cleanaway's landfill site near Dardanup complies with the Environmental Protection (Controlled Waste) Regulations 2004 and the disposal site classification. The analysis results have been received and forwarded to Cleanaway who have confirmed the waste continues to meet Class 2 requirements for the period 1st January 2025 to the end of March 2025.

Inner Harbour copper and other metals monitoring – RFQ sent out to Murdoch University to undertake this work.

7. Port Trade

The Port Logistics Manager gave the following update:

Berth 8 is doing well with 97% occupancy this month.

We have received a number of enquires for products to go through Berth 5.

The team are working towards improving efficiencies in the port.

Work will be done on repairing and improving the roads in the port to ensure safety for port users.

Cleanaway will commence monthly cleaning of roads to Berths 3, 5 and 8.

We have had a couple of new customers moving product through the port with Heidelberg having their first shipment in January, sugar will be coming back through, and we have received steel and cargo enquires.

A member enquired about the status of the wind farm projects. The CEO stated the King Rocks Wind Farm project is underway and is situated about 35km from Hyden. There has been no progress noted to date regarding the proposed offshore wind farm off the coast of Bunbury.

Bunge and Wapres share the shiploader on Berth 3 and currently need to swap out the loading heads between products. There is a new head being organised for the loader that will be able to handle both products.

An explanation was given on how turnaround time between vessels is done and what is involved. Southern Ports runs a window booking system for vessels which includes the calculation and timing of loads and includes washdowns. The port sets certain limits to ensure the system runs smoothly. Tonnages are up at Berth 8 and are increasing at Berth 5.

8. Marine

The Port Logistics Manager gave the following update:

Wrack removal commences on 17th February 2025 and will continue for six weeks. Dredging and bed levelling will begin towards the end of February.

The construction of a new pilot boat pontoon is being investigated.

The Pilots are now operating with a new technology system called PMIS.

The Svitzer tugs will remain at Berth 2.

9. Corporate Affairs

The Corporate Affairs Manager gave the following update:

The Steve Lewis Regional Scholarship applications are now open.

500 hampers were given to Seafarers across the organisation.

Southern Ports supports Foodbank in providing 1000 meals across three sites.

Media covered new and different trade including: -

- Sugar Australia.
- Heidelberg Silica Sand
- Keith Wilks election as a Director for Ports Australia.
- ISO 55000 Accreditation for Asset Management.
- DCN Finalist.
- Twelve successful applicants received a combined total of \$33 000 in sponsorship. The next round of the Community Investment Program opens on 7th March 2025.

The Communications team are trying to get more journalists to come through the port.

Southern Ports are looking into a different way of conducting port tours possibly through tours on boats.

10. Community Feedback

A Committee member enquired about what was happening with regards to cattle being on port land. The CEO explained that the cattle were removed for the future development and alternative uses of the land. He assured the Committee that the organisation is managing the fire risk.

A question was asked if there was a possibility of a special topic coming back into the meeting such as the presentations from Port Users and port tours for the Committee.

A request for the pre-notes for the meetings to be sent out again to enable the Committee to be ready with questions and to avoid conflicts of interest.

A discussion was had around the possibility of show casing the port with nautical themed painting on the silo's or on the Outer Harbour wall. The Corporate Affairs Manager will talk with Bunge who own the silos.

11. Any Other Business

There was no other business

The Chair thanked everyone for attending the meeting and closed the meeting.

Meeting closed at 6.21 pm

DATE OF NEXT MEETING: Wednesday, 7th May 2025

VENUE: Bunbury Regional Entertainment Centre

ACTION ITEM LIST

FROM MINUTES OF PORT COMMUNITY CONSULTATION COMMITTEE - BUNBURY

5th FEBRUARY 2025

ITEM NO	ACTION	DATE AROSE	ACTION BY	STATUS
10.1	Updated Charter to be sent to the Committee	07/08/2024	C McKenzie	Sent 16 th January 2025
10.3	Continue to advertise for new members	07/08/2024	Comms Team	Advertising to continue after the Election